

OREGON ADDENDUM

CADENCE EDUCATION FAMILY HANDBOOK

ACCESS TO CHILDREN

Volunteer Policy

Volunteers will not have unsupervised access to children. All volunteers must sign in and out at the front desk every time they volunteer.

Visitor Policy

All visitors must sign in and out at the front desk on the visitor log every time they visit for more than just a pickup or drop off. Visitors will not be allowed to have unsupervised access to children at any time. In the event of an emergency the visitor will be asked to leave the center.

Conditionally Enrolled Staff

Staff members who are not enrolled or conditionally enrolled in the Central Background Registry will not have unsupervised access to children.

CHILDCARE SAFETY PORTAL

Information concerning child care providers is available on the Oregon Early Learning Child Care Safety Portal: [Oregon Early Learning Division - Public Childcare Provider Search \(state.or.us\)](https://www.state.or.us/oeled/division/childcare/providersearch/)

STORAGE AND HANDLING OF FOOD

Our schools follow safe food storage and handling practices in preventing contamination and food-related illnesses in the childcare setting, as follows:

- Our schools accept and use only foods that are from an approved source. Approved in this context shall mean food and beverages that have been processed and inspected by a governmental regulatory agency (USDA, FDA, Oregon Department of Agriculture, or similar agencies).
- Hands are washed by using soap and water for at least 20 seconds before food preparation and serving. Hands are dried using a disposable paper towel. The use of latex gloves is avoided because of possible allergic reactions; vinyl and polyvinyl food grade gloves are used instead.
- Staff members do not prepare or serve food if symptoms of illness (nausea, vomiting, diarrhea, etc.) are present.
- Storage areas include pantries, shelves and cabinets, and refrigeration or freezer equipment.
- Dry product storage of food (including any paper or disposable service items) is elevated off the floor a minimum of 6 inches or on properly designed storage shelving or platforms.
- Our food preparation and storage areas are kept clean.
- Foods are kept clean and separate (no cross-contamination).
- Cook and Chill guidelines are followed: Refrigerator air temperatures are 41 degrees F. or colder; Freezer storage at 0 degrees or colder.
- Foods are cooked to safe temperatures following Food Service Certificate/Training guidelines. Foods are checked using a metal stem thermometer.
- Any leftovers are labeled and dated, refrigerated and cooled quickly using food safety guidelines described in Food Service Certificate Training.
- Any food or beverage items that are questionable are discarded.

ILLNESS

Our schools may not accept a child into care who:

(a) Is diagnosed as having or being a carrier of a childcare restrictable disease, as defined in Oregon Health Authority administrative rules, except with the written approval of the public health administrator or licensed health care provider; or

(b) Has one or more of the following symptoms of illness, except with the written approval of the public health administrator or licensed health care provider:

- Fever over 100.4°F. A child with a fever over 100.4°F may return if fever free for 24 hours without the aid of medication.
- “Diarrhea”, which means three or more watery, bloody, or loose stools in 24 hours, the sudden onset of loose stools, or a child is unable to control bowel function when previously able. A child with diarrhea may return 48 hours after diarrhea resolves or with written clearance from a licensed healthcare provider.
- Vomiting at least one time, where there is no explanation for the vomiting. A child who vomits without explanation may return 48 hours after the last episode of vomiting or with written clearance from a licensed healthcare provider.
- Severe or persistent coughing. A child with severe or persistent coughing may return after symptoms are improving for 24 hours or with written clearance from a licensed healthcare provider.
- Unusual yellow color to skin or eyes. A child with unusual yellow color to skin or eyes may return to care with written clearance from a licensed healthcare provider.
- Open sores or wounds discharging bodily fluids. A child with open sores or wounds discharging bodily fluids may return to care after rash is resolved, when sores and wounds are dry or can be completely covered with a bandage, or with written clearance from a licensed health care provider.
- Stiff neck and headache with one or more of the symptoms listed above;
- Uncharacteristic lethargy, decreased alertness, increased irritability, increased confusion, or a behavior change that prevents active participation in usual school activities. A child with any of the above symptoms may return to care when symptoms resolve, return to normal behavior, or with written clearance from a licensed health care provider.
- Difficulty breathing or abnormal wheezing. A child with difficulty breathing or abnormal wheezing may return to care after symptoms are improving for 24 hours.
- Complaints of severe pain. A child with complaints of severe pain may return to care after symptoms are improving.
- Eye lesions that are severe, weeping, or pus filled. A child with eye lesions that are severe, weeping, or pus filled may return to care after symptoms resolve or with written clearance from a licensed healthcare provider.

If a child who has been admitted into care shows signs of illness, the school will:

- Separate the child from the other children in a location where the child can be seen and heard by staff and carefully observed at all times.
- Notify the parent to remove the child from the center as soon as possible.
- Until the parent arrives, provide the child with an individual cot, mat, or bed that can be easily cleaned and disinfected after use.
- Give extra attention to handwashing and sanitation including cleaning and disinfecting toys, equipment, and surfaces used by the ill child immediately after the child leaves.
- Keep disposable items and used linens in a closed container in the isolation area until cleaned or thrown away.